CO-OP STATEMENT OF UNDERSTANDING

STUDENT NAME:_____**STUDENT ID**:_____

PHONE NUMBER:_____ **EMAIL**:_____

✓ Check boxes below for acknowledgement of conditions:

☐ I understand that the participation in the co-op program requires at least part-time employment in a company conducting engineering related tasks. It is also understood that no more than 3 semester credit hours of Engineering Co-op may apply to a bachelor's degree.

☐ I agree to attach a signed job description on company letterhead from my employer.

☐ I understand my co-op experience will count as one (3) hour technical elective to be applied toward a degree in engineering.

☐ I agree to release any and all academic and personal records to facilitate placement and proper administration of the College of Engineering–Cooperative Education Program in Engineering.

☐ I agree to register for EGR 3303, Engineering Co–op, at The University of Texas at San Antonio during the work periods. I will register and pay for all required tuitions and fees (which are subject to change) required by the University and the College of Engineering in accordance with the above and with published rules and guidelines for the College of Engineering-Cooperative Education Program in Engineering.

Your signature on this document confirms your acceptance of these conditions for participation in the College of Engineering – Cooperative Education Program in Engineering.

_____ _____

Student Signature Date

_____

Undergraduate Advisor's Signature

_____

Faculty Advisor's Signature

_____

Department Assigned CRN #

_____

Department Chair's Signature

_____

Associate Dean of Undergraduate Programs Signature

Co-op Placement Information

Company Name: _____

Address: _____

City/State/Zip: _____

Position Title: _____

Start Date: _____ End Date: _____

Hr/Wk: _____Pay per Hour: $_____

How did you find this opportunity? _____

_____

Email completed and signed copy of this form to: Jill.Ford@utsa.edu in COE Student Success.

Revised September 7, 2017